



TRIATHLON
NEW SOUTH WALES

**Expressions of Interest for the
conduct of NSW State
Championship events
2018/19, 2019/20 and 2020/21**

EOI Called: 23 October, 2017

EOI Close: 19 November, 2017

Purpose

This document seeks Expressions of Interest for the provision of services to conduct various State Championship events, namely the NSW Championships in sprint triathlon, standard triathlon and duathlon disciplines, for the 2018/19, 2019/20 and 2020/21 triathlon seasons.

The aim of the EOI process is to ensure that the State Championship events provide a well organised, safe and consistent environment. In addition, offering a high quality experience and competition with Triathlon Australia's six core brand values of health, enjoyment, belonging, achievement, integrity and respect at the heart of the event.

Successful offers will be chosen following the EOI process. There will not be a formal tender process.

Contractual Agreement

Successful Event Organisers will be required to sign an Event Agreement with Triathlon NSW (TNSW). This Agreement will detail the rights relating to the event, as well as the obligations of both the Event Organiser and TNSW. The Event Agreement shall be for a period of one, two or three seasons, as determined by TNSW.

Key Dates

Date	Activity
23 October, 2017	Triathlon NSW calls for Expressions of Interest (this document)
19 November, 2017	EOIs close
15 January, 2017	State Championship Event Agreements are signed

Enquiries

All enquiries regarding this tender shall be addressed to:

Dave Williams (Triathlon NSW Manager Events / Technical)

Phone: 0417 245 575 Email: technical@trinsw.org.au

NSW State Championship Events

NSW State Championship events provide members of TNSW the opportunity to compete for the title of State Champion across three disciplines.

These disciplines are:

Discipline	Nominal Distances		
	Swim	Bike	Run
Sprint Triathlon	750	20	5
Standard Triathlon	1500	40	10
Duathlon	5 (first run)	20	2.5

How to Submit an EOI

Event Organisers who wish to host a State Championship event must submit an EOI via Triathlon Australia's online sanctioning portal (OSP). The following process shall apply:

- i) Create a new event for the 2018/19 season in the OSP before the closing date for EOIs. The Event Name must include the words "State Championship".
- ii) Upload all details about the event as per normal practice, including course maps and risk management plans.
- iii) Additional information may be provided as attachments within the "ATTACHMENTS" section.
- iv) **DO NOT** change the event's sanctioning status. **It must remain as "unsubmitted"**.

Event submissions which do not have all of the information related to the event may not be considered.

Selection Process

All offers will be evaluated by a Triathlon NSW Evaluation Committee. The final selection will be endorsed by the Board of Triathlon NSW.

Evaluation Criteria

Tenders will be evaluated against Evaluation Criteria, which will include (but will not be limited to):

- i) The Tenderer's current safety record when delivering multisport events
- ii) The Tenderer's experience at delivering multisport events
- iii) Potential for growth of the event
- iv) Whether the event includes other non-Championship races that promote participation at all levels
- v) Accessibility of the event location
- vi) Quality of the event course

Key Event Organiser Deliverables

By submitting an offer to host an event, the Event Organiser agrees to provide and adhere to the following Key Deliverables:

PRE-REQUISITES
Promotion of TNSW, as detailed in the Event Agreement, on the event's website and the event organiser's website for at least three months prior to the event
Signing a Memorandum of Understanding (MOU) with Triathlon NSW as a "Race Director Partner" outlining mutually beneficial outcomes for both parties

TECHNICAL
Provide water quality tests, in accordance with the requirements outlined in the Event Agreement

PRESENTATIONS AND RESULTS
Have timing arrangements that will allow event finishers to be ranked and placed according to age group, with provisional results available to TNSW within one hour following the completion of the event
Conduct a medal presentation within one hour of the completion of the event. The medal presentation shall include the awarding of Championship medals to eligible competitors in age group categories.

Key Deliverables from TNSW

All State Championship events will be provided with the following support:

EVENT DELIVERY SUPPORT
Event delivery guidance and support from TNSW staff as appropriate
Provision of State Championship medals for the first eligible competitor in each age category

MARKETING AND PROMOTION
Event listed on the TA Website within the full event calendar
Event website banner advertisement featured in rotation on the homepage of TNSW (artwork supplied by event organiser) as specified in the MOU
Event promoted via Triathlon NSW monthly newsletter as specified in the MOU
Ongoing social media support to the Triathlon NSW audience (Facebook, twitter etc) as specified in the MOU
Posting of pre and post event media releases prepared by the Event Organiser

Kind Regards,



Adam Wicks
Executive Director
Triathlon NSW