

Dear State Executive Directors,

I would like to give you an update on Triathlon Australia’s online learning platform – called LMS (Learning Management System) created by Expeed Technology. This system came to life thanks to your support during the initial stages. It originally aimed to provide online training for anyone who wants to become a Technical Officials, refresher courses and race competition rules updates.

Now during social distancing and restrictions on running events, we are looking at using the system for other activities related not only to Technical Officials, but also TA members and general public.

### About the LMS

The LMS is a fully custom made system and has almost endless flexibility to change or adopt to our needs. Thanks to a great working relationship with Expeed Technology (creator of OSP), updating and improving the system is a very smooth process. The LMS is integrated into our current Technical database - Fortis, which means we don’t need to transfer any data. To run the LMS we pay a yearly fee that includes an unlimited number of users and courses.

### How does the LMS work?

An administrator creates a course, uploads content and can link existing documents that a participant can access in order to successfully complete the course. The administrator can also create multiple choice questions. An administrator can select the percentage of questions that a participant needs to answer correctly in order to complete the course. Currently, the online LTO course is set at 100% in order to complete the course.

The LMS also has a reporting system which gives us accurate information on timelines, completed courses, unfinished courses and other data relating to participants. Participants must register for the course through a link on the TA website. Once registered, they’ll be sent their login details via email. An administrator can determine how long a participant has to complete the course.



### Further opportunities to use the LMS:

Apart from using the system for Technical Official’s training, the system can be used for other TA or STTA’s activities. For example, TA have also used the LMS to conduct Risk Management Awareness training for Sanctioning officers. All STTAs have access into the system and TA is happy to support you in creating new courses. Currently we are looking at creating:

1. Online test on RCR for general public – test/ improving RCR knowledge
2. Create technical official’s online “training & development camp”

## About the online LTO course

After running multiple tests of the online LTO course and allowing STTA Technical Managers to try out the system, along with running a race competition rules refresher quiz for existing officials in November, we believe the system works well.

Once TA were confident in the system, the online LTO course opened in February 2020.

The course is split into two sections, please see below for more details.

### 1 Modules 1 – 9 with topics such as:

- a. The National Officiating Pathway
- b. Requirements for Accreditation
- c. General Rules (followed by specific Swim, Bike, Run, and Transition Area Rules)
- d. Warnings and Penalties
- e. Protests and Appeals
- f. Workplace Safety

Each module includes multiple choice questions, which must be answered correctly before moving onto the next module. A participant has 30 days to complete this section, however if they require more time then this can be extended. Once a participant completes this section, they receive invitation to access Module 10 (via Fortis). TA LMS administrator (Kaitly) downloads a report from the system each week. It shows a participant's progress in the system and whether they need to be sent Module 10.

### 2 Module 10

This section includes Officiating Behaviours and Scenarios. Participants will be given access to this section which will be completed while speaking with the course convenor from their respective STTA. It is to ensure they understand all aspects of the course. This meeting will also allow a participant to ask any questions they may have about the course or becoming a technical official.

The STTA is responsible for setting up a meeting via an e-calendar invite (at a time and date convenient for the convenor and the participant) via the Teams application. There should be no more than 3 participants on a call at one time. This is to ensure all participants are able to have input into the call.

Once the convenor is satisfied that participants understand the content of the course, the STTA will suggest an event for them to complete their FOP assessment. Once successfully completed, the participant must obtain a Working with Children certificate and register as TA member to obtain TA number (Technical Official memberships are free of charge). They will then be given an LTO membership in Fortis and their name will appear in the OSP.

## Conclusion

Up to now we had:

- 139 Technical Officials completed the 2019/20 race competition rules refresher course
- 33 participants accessed the online LTO course in the first month
  - 11 participants have completed module 10 and waiting for FOP
- All STTAs completed 'Risk Management Awareness' training for Sanctioning officers