

## TRIATHLON QUEENSLAND TECHNICAL REIMBURSEMENT CLAIM FORM

***Please note that a claim must be made within FOUR weeks of the event date.***

Reimbursements are processed and deposited into the nominated account within 10 business days of a claim being made.

Name of Official	
Event Name	Date of Event
Position	Field of Play Fee
	\$60 per day Select number of days:
Travel	
<p><b><i>Kilometre allowance formula:</i></b>  <b>=Total Kilometres – 100 x \$0.30</b></p> <p>*The first 100 kilometres is not claimable.            *The maximum kilometric allowance is \$150.00</p> <p>Example: Travel to Hervey Bay from Yeronga (Brisbane is 590Km return).            =590km-100km = 490km            =490km x \$0.30 = \$147.00</p>	<p>Total kilometres: _____</p> <p>Total kilometres (_____) – 100 = _____ (a)</p> <p>Claimable kilometres (a)(_____) x \$0.30 = _____</p> <p>*Max. 500km and \$150.</p> <p>or</p> <p>Airfare cost (or maximum of \$150) _____</p> <p>*a receipt for airfare must be accompanied</p>
Accommodation	
<p><b><i>Accommodation allowance:</i></b>  <b>=\$50 per night</b></p> <p>*a receipt for accommodation must be provided if claiming this allowance.</p>	<p>Select number of nights: _____</p> <p>*No payments will be made for accommodation when accommodation was supplied by RD or TQ but not accepted by TO</p>
Bank Details	Total Claimable: \$
Name on Account:	NOTES:
BSB:	
Account No.:	