

Tender for the conduct of National Calendar events 2020-2022

Purpose

This tender document seeks applications for the provision of services to conduct various National Calendar events, namely the Australian Championship events and/or Australian Age Group World Qualifying events in various multisport disciplines, for the 2020-2022 triathlon seasons. The aim of the tendering process is to ensure that the events provide well organised, safe and consistent racing.

About Triathlon Australia

Triathlon Australia (TA) is the official National Sporting Organisation responsible for the management and delivery of the sport of Triathlon and multisport disciplines within Australia. TA has eight affiliated state and territory triathlon associations known as the STTAs and are all official members of the national body. In addition, the organisation has over 19,000 individual members and 200 affiliated triathlon clubs across the country. As part of its strategic plan, Triathlon Australia's vision is to be the leading triathlon nation and grow the sport of triathlon in Australia by promoting its accessibility as a sport for all active Australians.

Contractual Agreement

Successful tenderers will be required to sign an Event Agreement with Triathlon Australia. This agreement will detail the rights relating to the event, as well as the obligations of both the tenderer and TA. Agreements will be contracted for 2 years, with the option of extending for an additional 2 years. All events must be run under Triathlon Australia [Race Competition Rules](#) and follow recommendations in the [Event Operations Manual](#).

Key Dates

Date	Activity
14 th November, 2019	Triathlon Australia calls for tenders
8 th December, 2019	Tenders close
10 th January, 2020	Australian Championships Event Agreements are signed
10 th January, 2020	WQE Event Agreements are signed
February 2020	Calendar announced

Enquiries

All enquiries regarding this tender shall be addressed to:
Lukas Matys (Triathlon Australia National Events & Technical Manager)
Email: events@triathlon.org.au

Financial Arrangements

It is expected that event organisers will have the financial means to plan, underwrite and guarantee the delivery of events which are included in their tender.

The Event Fee* to be paid by the EDP to TA is made up of the following amounts:

- a) the Sanctioning Fee, which is as follows (based on number of participants):

Sanctioning Fee	Number of participants
\$330	0 – 100
\$550	101 – 500
\$770	501 – 1000
\$990	1001 +

- b) the One Day Licence Fee, which is as follows (determined upon participant entries):

Category	Price
Kids	\$2
Enticer	\$3.5
Sprint Distance	\$10
Standard Distance	\$17.50
Long Distance	\$25

- c) the Technical Services Fee

Payment of the Event Fee must be made within 14 days following the Event except for the Sanctioning Fee which is payable 30 days prior to the Event. For more details please visit the [Triathlon Australia website](#)

*Fees subject to change over time

Purpose of the National Calendar

The National Calendar consists of the Australian Championship events (ACE) and the Australian Age Group World Qualifying events (WQE). The calendar is designed to span across states and territories to promote and create fair and equal opportunities for members to participate.

Australian Championship Events (ACE)

Australian Championship events provide members of Triathlon Australia the opportunity to compete for the National Championship title across ten disciplines, in addition to gaining selection points for the ITU World Championships. For the Australian Championships in multisport (2020/21 season – qualifier for the 2021 Townsville ITU Multisport World Championship) all athletes will receive double points and the first 5 athletes in each age group will automatically qualify.

The tender status is listed in the table below:

Discipline	Championship Categories	Tender Status
Sprint Distance Paratriathlon	Elite & U23, Age Group	Open for Tender
Mixed Relay	Team	Open for Tender
Standard Distance	Elite & U23, Age Group	Open for Tender
Long Distance	Elite, Age Group	Open for Tender
Standard Duathlon	Age Group	Open for Tender
Aquabike	Age Group	Open for Tender

Notes:

- (1) Sprint Triathlon and Paratriathlon Championships shall be incorporated at the one event. Sprint Elite race should be draft legal and should incorporate reasonable prize money.
- (2) The Mixed Relay Triathlon, Aquathlon, and Aquabike Championships could be included as part of other events.
- (3) Standard distance elite race can be run as a non-draft or draft legal and should incorporate reasonable prize money.

Australian Age Group World Qualification Events (WQE)

WQE provides an opportunity for age group athletes to gain points as part of the selection process for the Australian Age Group Team to compete at the ITU World Championships each year.

The tender status is listed in the table below:

Discipline	Age Group	Tender Status
Sprint Distance	Age Group	Open for Tender
Mixed Team Relay	Team	Open for Tender
Standard Distance	Age Group	Open for Tender
Long Distance	Age Group	Open for Tender
Sprint Duathlon	Age Group	Open for Tender
Standard Duathlon	Age Group	Open for Tender
Aquathlon	Age Group	Open for Tender
Cross Triathlon	Age Group	Open for Tender
Aquabike	Age Group	Open for Tender

- Event organisers can tender for as many WQEs/ACEs as they wish
- Applying for an ACE will automatically consider the event for a WQE, unless stated otherwise e.g. if an application for Aquabike ACE is unsuccessful, the event will be considered for a WQE
- WQEs/ACEs can be combined e.g. Long Distance Triathlon and Aquabike

How to Submit a Tender

Event organisers who wish to host a National Calendar event must submit an online application via the link provided (the link can be found on the TA website). The following process shall apply:

1. Carefully read the **Tender for the conduct of National Calendar events 2020-2022** (this document)
2. Fill the online application before **8th December 2019**. Please provide maximum information.

Final date to conduct your event

All National Calendar events must be conducted before the 28th of March 2021 (for the 2020/21 season). This is to allow sufficient time for selection of the National Age Group team prior to the 2021 Townsville Multisport World Championship and 2021 Edmonton Grand Final World Championship. The final date to conduct WQ and AC events in the following season (2021/22) will be communicated later in 2020.

Selection process

All Australian Championship events (ACE) and Age Group World Qualification (WQE) tenders will be evaluated and selected by Triathlon Australia.

Evaluation criteria

Tenders will be evaluated against Evaluation Criteria, which will include (but will not be limited to):

1. Must be in good standing with TA (including prompt payments of past events, etc.)
2. Experience and current safety record when delivering multisport events
3. Financial stability of the event and potential for growth
4. The event is close to major transport hubs and can be easily attained
5. Quality of the event course, water quality and additional services provided to participants
6. The geographical spread of events across Australia

Key event organiser deliverables

By submitting a tender to host an event, the event organiser agrees to provide and adhere to the following key deliverables:

	Australian Championship Event	Age Group World Qualification Event
PRE-REQUISITES		
Event submitted has previously hosted a WQE for at least one year (exemptions will be considered)	X	
Event submitted has been staged successfully for at least one year (will be an advantage).		X
A tender will be evaluated more favourably if hosted as part of a multi-sport festival which promotes participation at all levels.	X	
The event location and course design have the capacity for an increase in participation over 2 to 4 years.	X	X
Location with easy access to regional and interstate transport networks. Especially for Aquathlon, Sprint Duathlon and Aquabike.	X	X
Demonstrated commitment on providing a quality event to all those who attend including volunteers, competitors and spectators.	X	X

	Australian Championship Event	Age Group World Qualification Event
SANCTIONING		
Provide TA with one-day membership participant details including name, gender, DOB, State/Territory and email for market research and participation analysis.	X	X

	Australian Championship Event	Age Group World Qualification Event
TECHNICAL		
Ensure that the water quality is of an acceptable standard and provide a water quality test, where requested. Advice on this process and the timeline will be outlined in the event agreement.	X	X

	Australian Championship Event	Age Group World Qualification Event
PRESENTATIONS AND RESULTS		
Have timing arrangements that will allow event finishers to be ranked and placed according to age group, with results available to TA within 3 days of the event. Results for Australian Championship Events are required on the same day as the competition.	X	X
The medal presentations shall be conducted in accordance with the TA presentation protocol and age group discipline related rules	X	
Produce medals for all required AG & Elite categories (first, second, third). Design should contain the TA logo and should be endorsed by Triathlon Australia Marketing Manager.	X	

	Australian Championship Event	Age Group World Qualification Event
PARTNERSHIPS		
Ability to partner with and endorse regional Australian governments and councils to showcase and create a leading industry event	X	

Key Deliverables from TA and STTAs

All National Calendar events will be provided with the following support:

	Australian Championship Event	Age Group World Qualification Event
EVENT DELIVERY SUPPORT		
Event delivery guidance and support where required	X	X
Triathlon Australia branding to be delivered by TA to enhance and promote the event.	X	
Attendance by TA staff and STTA board members when possible	X	

	Australian Championship Event	Age Group World Qualification Event
MARKETING AND PROMOTION		
Event listed on the TA website within the full event calendar, and the National Calendar pages.	X	X
Event listed on the National Calendar brochure distributed to the TA database and every annual member upon joining.	X	X
Event website banner advertisement featured in rotation on the homepage of the TA website (artwork supplied by event organiser).	X	
Event promoted via TA monthly newsletter TRI life	X	
Ongoing social media support to the TA audience (Facebook, twitter and Instagram)	X	1x post
TA generated pre and post event media releases distributed nationally	X	
STTA social media support to the relevant STTA membership audience.	X	X
Event delivery guidance and support from the relevant STTA in the state/territory in which the event is conducted	X	X