



Triathlon Australia Technical and Operational Risk Committee Terms of Reference

TITLE

1.

The name of the Committee shall be the 'Triathlon Australia Technical and Operational Risk Committee (TORC)

2. PURPOSE

The purpose of the Committee is to:

- I. To provide input, advice, guidance and recommendations to the Board of Triathlon Australia on matters relating to the development and enhancement of the national Technical Program.
- II. To ensure that the technical aspects of triathlon and multisport events in Australia are of the highest quality, with particular emphasis on the safety and enjoyment of each competitor and the fairness of each event
- III. To identify the key risk factors associated with the conduct of triathlon and multisport events and advise on potential mitigation activities.
- IV. To represent the views and aspirations of the volunteer technical officials within Triathlon Australia and to promote the profile of the technical program nationally and internationally.
- V. The TORC is expected to have oversight for the implementation of any agreed actions arising from committee discussions or meetings in co-operation with the National Manager Events. The TORC as a sub-committee of the Triathlon Australia Board does not replace the accountabilities of the respective Boards and staff of Triathlon Australia.

3. COMMITTEE COMPOSITION

- I. The position of Chair will be appointed by the Board of Triathlon Australia for a term of two years and will report directly to the Board of TA.
- II. The TORC will be composed of members who are knowledge experts, technical officials and TA operational staff to provide, expert technical and operational knowledge respectively.

Role	Name	Skill Set
Chair	Dr Michael Allan	Chair/TO/OD Development
Technical Official (ITU)	Ms Jacqui Kenny	ATO & ITU Level 3 ITO
Technical Official (ATO)	Mr Frank Stapelton	ATO & ITU Level 3 ITO
Technical Official	Mr Darron Shields	TO & ParaTri specialist
Expert Advisor	Mr Tony Archer	Director of referees NRL
Expert Advisor	Dr Kate Gazzard	MD. Emergency Procedures
Expert Advisor	Katie Sexton	Health and Safety
TA Staff	Miles Stewart	(Acting) COO
TA Staff	Lukas Matys	National Manager Events

Executive Support to the Committee will be provided by a current TA staff member or volunteer.

4. RESPONSIBILITIES

The key responsibilities of the Committee are:

- I. To provide input, advice, guidance and recommendations, in cooperation with the National Manager Events, for the following elements of the National Technical Program:
 - a. Race sanctioning
 - b. Training and accreditation of technical officials
 - c. The process of appointment of Senior Technical Team members to events of National significance.
 - d. The timely development, deployment and enhancement of key documents including but not limited to the Triathlon Australia Race Competition Rules, Sanctioning Policy and Event Operations Manual.
- II. To monitor, review and recommend the allocation of resources to technical initiatives and activities in co-operation with the National Manager Events. Example: Annual National Technical Conference.
- III. To provide leadership and support in Technical and Operational Risk issues to the TA Board and their sub-committees, as well as to the operational working groups and committees which may be established from time to time.

5. EXPECTED TIME COMMITMENT

The committee will meet six (6) times per year with extra meetings scheduled as needed. Committee members are expected to attend at least 75% of meetings per year. Failure to do so may result in the member being replaced during their term.

6. TERM

The TOR Committee is a board sub-committee, the operation and composition of which will be reviewed after the Annual General Meeting in October 2018. The members of the TORC will be appointed by the Board of Triathlon Australia for a term of two years. Maximum term for members of the TORC will be 4 years.