

**Preliminary Notice of Annual General Meeting**

**The Annual General Meeting of Triathlon NSW Ltd Will be held at 7.00pm**

**WEDNESDAY 21st November 2018**

by **TELECONFERENCE**

**CALL FOR NOMINATIONS for POSITION of INTERESTED DIRECTOR**

In accordance with the Constitution of Triathlon New South Wales Limited, Nominations for election as an Interested Director must be:

- in writing;
- on the prescribed form (if any) provided for that purpose;
- endorsed by the Recognised Triathlon Club confirming that the nominee is an individual member of the Recognised Triathlon Club; and
- certified by the nominee (who must be a Member) expressing his or her willingness to accept the position for which he or she is nominated.

Nominations must be received by the Chief Executive Officer at least 35 days prior to the Annual General Meeting. If the number of nominations exceeds the number of vacancies to be filled, a secret ballot shall be taken in such usual and proper manner as the chair directs.

The Constitution of Triathlon New South Wales Limited requires that the Board will comprise of not less than six (6) but no more than eight (8) directors.

Each Director is elected for a term of two years, with three Directors elected in each year. The Board shall not be comprised of more than one office bearer or director from any single Recognised Triathlon Club. Accordingly, the term of the positions currently held by the following expire at this Annual General Meeting:

- Lucy Burgmann (Balance UTS Triathlon Club)
- Glenn Schwarzel (Macarthur Triathlon Club)
- David Hunter (Orange Cycle and Triathlon Club)

The following, being elected at the AGM in 2017, are currently half way through their term of office and therefore will remain as Directors for the next year:

- Scott King (Maitland Triathlon Club)
- Steve Newman (Illawarra Triathlon Club)
- Michael Gleeson (Balmoral Triathlon Club)

The Board may appoint a Maximum of two Independent Directors. Following the AGM in 2016, the Board appointed John Stroud (Northern Suburbs Triathlon Club) as an Independent Director who also completes his term.

Attached are the following documents:

- *Nomination Form for position of Interested Director*
- *Board Director, Triathlon New South Wales - Position Description*

All nominations should be accompanied by a Candidate Statement (no longer than 300 words) outlining skills and experience appropriate to the role of a Director of a Public Company limited by Guarantee.

A completed nomination form must be received by the CEO no later than 35 days prior to the Annual General Meeting, therefore received by 5:00pm, Tuesday 16th October 2018

### **Notices of motion for inclusion as special business**

In accordance with the Constitution of Triathlon New South Wales Limited, All notices of motion for the inclusion of Special Business at a General Meeting must be submitted in writing (in the required form) to the Chief Executive Officer not less than 35 days (excluding receiving date and meeting date) prior to the General Meeting.

Attached is the following documents:

- *Submission Form – Notice on Motion*

A completed Submission Form – Notice on Motion form must be received by the CEO no later than 35 days prior to the Annual General Meeting, therefore received by 5:00pm, Tuesday 16th October 2018.

### **Nominations for Life Membership**

In accordance with the Constitution of Triathlon New South Wales Limited, the Board will call for nominations from Recognised Triathlon Clubs for persons to be considered for Life Membership of the Company.

Attached is the following documents:

- *TNSW Life Membership Application Form*

Nominations for persons to be considered for Life Membership should be submitted in the required form and must be received by the CEO no later than 35 days prior to the Annual General Meeting, therefore received by 5:00pm, Tuesday 16th October 2018.

Board Nominations, Life Membership Nominations and Notices of motion for inclusion as special business should be directed to:

Adam Wicks  
Chief Executive Officer  
Triathlon NSW  
PO Box 13  
ALEXANDRIA NSW 1435  
**Email:** [adam.wicks@nsw.triathlon.org.au](mailto:adam.wicks@nsw.triathlon.org.au)