

Triathlon Queensland Limited AGM 2019

Minutes October 21 Sports House 6.30pm

Ag No	Issue/Topic	Background	Points of Discussion	Resolution/Details/Decision	Action Required (Name of person first)	Time Frame
1	Welcome Meeting started	6:30pm	Arrive 6:15pm for a 6:30pm start	Start: 6.30 pm. Welcome address by Chair Introduction of Staff and Board members in attendance.	Welcome members (in the room and online) to the first AGM chaired by Chair. Listed achievements over last 12 months Matters to cover in AGM: <ul style="list-style-type: none"> • Finances • Voting new directors • Each club gets one vote. 	6:33 – 6:41
	Additional Items					
2	Recognition of Delegates and proxy Votes		As per the signed delegate attendance register	Attendees invited to state their name and club represented. Attendees: 12 Present + 2 Online <ul style="list-style-type: none"> • Caloundra Tri Club • Carina Leagues Tri Club • Energy Lab Triathlon • Fitzroy Frogs Triathlon Club • Ipswich Triathlon Club • Logan Triathlon Club • Ratpack Multisport • ReadytoTri • Starfish TriAthletic • Southbank Tri Club • SBR Triathlon • Southbank Tri Club • East Coast Cycos 	Apologies: Proxy Vote: 4	
3	Confirmation of Minutes 2018 AGM and any business arising		Attachment A	Matters arising:	Decision: Passed Moved: Triathlon Ipswich Seconded: Triathlon Logan	
4	President's Report		President's report in Annual Report	Chair addressed the room with a high-level overview of the President Report in the Annual Report. Highlighting the current financial model of TA and future opportunities that are continuing across the sport:		

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			<ul style="list-style-type: none"> Membership/Participation Consultant – How do our customers want to engage with the sport. One Management Strategy 			
5	ED Report		<p>Tim Harradine delivered a presentation highlighting key actions throughout the year.</p> <ul style="list-style-type: none"> Members Call Team – implemented once again this year Membership – High level summary of how membership tracked over the last year as well as how it is tracking this year (which is forecasted to be in line with budget, although down 5%). The 2018/19 membership survey was conducted over the phone with a key theme “value proposition” uncovered. Kinetica – external consultant engaged to investigate gaps in current delivery of the sport across Sunshine Coast, Brisbane and the Gold Coast. The desired outcome of the project to uncover strategies around capacity and capability of clubs, while exposing areas for growth. Year ahead overview – National Database, New Website, Membership/participation Strategy and Strategic Plan in line with TA. 		<p>TQ lead by ED – to continue to strive for ways to provide value proposition to all members through innovative strategies.</p> <p>Kinetica – working through the project results to present to clubs’ real tangible insights and a strategy on how to apply within their market largely related to capacity and capability. (All Staff)</p> <p>Communication to Clubs Membership/Participation meeting next week (TQ Marketing and Club Staff)</p>	6:41 – 6:49

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6	Audited Financial Report		Detailed report in the Annual Report		Tabled – Chair Financial report accepted: Moved: Triathlon Ipswich Seconded: Triathlon Logan	7:09 – 7:15
7	Appointment of Auditors for 2020		Rule 44.1 requires an auditor to be appointed at each general meeting	Proposed by Chair that Norm Hoare – Morris & Batzloff be appointed as Auditor for 2020	Tabled – Chair Moved: East Coast Cycos Seconded: Triathlon Logan	7:16 - 7:17
8	Special Resolutions		Constitutional Changes	<p>17. Meeting of Members 17.1(a) removed as this is replaced with Rule 26.</p> <p>26. Election of interested Directors (b) Replaced with - Where an Affiliated Triathlon Club or Affiliated Triathlon Squad chooses to nominate more than one nominee for interested director, such Affiliated Triathlon Club or Affiliated Triathlon Squad shall have regard to the desire to achieve gender equity amongst the membership of the board.</p> <p>29. Terms of Office 29.7 item removed from constitution</p>	Tabled: Chair Moved: East Coast Cycos Seconded: Carina Leagues Triathlon Club	7.17 -7:18
9	Election of Directors x 2 (2yrs)		Director Nominations received: Mark Browne Paul Azzopardi Cara Turnley Damien Jefferey	Nominees given an opportunity to address the meeting	Directors elected: Mark Browne Paul Azzopardi Cara Turnley	7:18 -7:35
10	Questions on notice		None received		None received	
11	General business as			Fitzroy Frogs Triathlon – Raised TQ currently offers events discounts (a	TQ ED to lead key staff on strategies to	7:35 – 8:18

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	allowed by the Chair		<p>theme from the member survey) how do we educated members on the discounts available. How do we influence/change the message?</p> <p>Group Discussion</p> <ul style="list-style-type: none"> • Active membership processing fee explained by Chair and TQ Membership Officer. • Chair provided insight on new database while TQ Membership Officer shared insights in comparison of different business models of systems currently in the market. • Logan Triathlon Club – informed the group of Club events they operate, providing a value proposition to members and getting the sport back from Race Directors. Spoke to the opportunities working with other sports can have on facilities and local council engagement. • Starfish Triathlon Club – expressed interest in operating Club events and believes this a real opportunity moving forward. Providing value, quality experiences – socially and culturally. • Director Eley – outlined the benefits TQ can provide when operating local Club events – insurance, road closures and permits • Regional Club Event model can this be replicated in the metro 	<p>influence change in messaging.</p> <p>TQ to assist Clubs to develop a model for local Clubs event delivery.</p>		

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				area? • Coach Reaccreditation – general feedback on the process and amount of work required to complete. Process has resulted in the loss of coaches.	TQ to provide TA with feedback from members and work to find solutions that can assist in the end user experience		
:12	Meeting Closed: 8:18pm		Next Annual General Meeting:	TBA 2020	Meeting closed 8:18pm		