



NOTICE OF THE 2025 ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the 2025 Annual General Meeting of Triathlon Victoria (Vic Triathlon) will be conducted at the following time and location:

Date: **Monday 27 October 2025**
Venue: Boardroom, Melbourne Sports and Aquatics Centre (MSAC
and by conferencing facilities provided upon registration)
30 Aughtie Drive, Albert Park, VIC 3206 ([click here](#) for location map)
6:45pm *Arrival and sign-in*
7:00pm **Annual General Meeting**

Board Elections - At the 2025 Annual General Meeting, in accordance with the Constitution, the Board declares **four (4) general board positions vacant and open for nomination** (2-year term).

Triathlon Victoria is committed to gender equity, as per our constitution and in line with the Government's Gender Equity Strategy. The requirements are women make up at least 40% of the Board, which translates to a minimum of three (3) of the seven (7) available Board positions.

The Skills matrix below provides the current board make-up with board members term expiry noted. Two board members (**highlighted in black**) that have expiring terms in 2025 are eligible for a further term and have the option to re-nominate for a vacant position. Two board members (**highlighted in red**) that have expiring terms in 2025 will not re-nominate, with Melanie Armsby having served the maximum number of terms allowed on the Board and Martin Barr choosing to step down.

Name	Term Expiry	Legal	HR	IT / Data	Finance	Marketing / S'ship	Leadership	Governance
Damian Walsh	2025			X	X		X	AICD
Anna Boland	2025				X		X	X
Melanie Armsby	2025	X				X	X	AICD
Martin Barr	2025					X	X	X
Mark Warburton	2026		X		X	X	X	AICD
Nick Kennedy	2026		X	X			X	X
Nerissa Stafford	2026	Employment Law Only	X			X	X	X

Following the **close of nominations on Friday 17 October** clubs will be circulated candidate information and a skills matrix across members of the board and the nominees.

Attendance, Delegates and Voting - Pursuant to Rule 13, each 'member club' (member that is a club) represented at the Annual General Meeting is entitled to one (1) vote. Each 'member club' must inform TV of the delegate (individual) attending the AGM with the voting rights for their club. This may be done by [email](#), or using the appropriate form (as attached).



Voting by Proxy - Pursuant to Rule 34.2, proxy voting is permitted at the Annual General Meeting. The appointment of a proxy must be in writing and signed by the 'member club' making the appointment on 'club' letterhead or by the form provided (as attached). A notice appointing a proxy must be provided to the Chairperson, prior to, or at the commencement of the meeting.

Timeline

Date	Activity
19 September	Notice of AGM provided to members (affiliated clubs) including nomination forms (Director), club delegate and club proxy forms
17 October	Nominations close for general board positions (midnight)
20 October	Circulation of nominations, 2024 AGM minutes, 2025 Presidents annual report, 2024/25 financial statement.
27 October	Annual General Meeting

Please contact me at nadelle.legge@triathlon.org.au or 03 9598 8686 for any further information.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Nadelle'.

Nadelle Legge
VIC State Services Manager